



# Memo

To: All faculty, support staff, supervisors and administrators  
Student council members and advisors

From: Mark Villanti, Superintendent

Date: 4/24/2007

Re: Superintendent Search

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The Board of Education has selected Dr. Gerald Carozza, Capital District BOCES, as their search consultant. Dr. Carozza is the Chief Operations Officer with the retirement of Dr. Barbara Nagler. "Jerry" has conducted over 60 superintendent searches for various school districts prior to his retirement from as district superintendent of WSWBE BOCES.

The Board of Education has indicated that they have launched an open search that will engage the various stakeholders in our school community. Dr. Carozza will explain the process in greater detail, answer questions and seek input concerning the qualities sought by the school community in a new superintendent. The following schedule has been developed and your involvement is requested.

- May 7<sup>th</sup>      **Faculty and support staff** at 3:10 PM at the high school multi-purpose room.
- May 7<sup>th</sup>      **Administrators and supervisors** at 4:10 PM in the central office conference room.
- May 7<sup>th</sup>      Middle and High School **student council** at 1:30 PM in the multi-purpose room.
- May 8<sup>th</sup>      **Open community meeting** prior to the Board of Education meeting at 7 PM in the high school / middle school library.

Listed on the reverse side of this memo is a list of questions that Dr. Carozza will be asking. Robert Zordan, Director of Human Resources, Capital District BOCES will be assisting with the process.

Dr. Carozza will be seeking responses to the following questions:

What characteristics should our next Superintendent possess?

What are the first things that the new Superintendent should address?

What other thoughts would you like to share as the Board moves forward with the recruiting process?