

**CANCELLED - Monday, Nov. 19, Employee Relations Committee Meeting with DESA Ray, Jim & Carlos**

DUANESBURG CENTRAL SCHOOL DISTRICT #1  
TOWN OF DUANESBURG

REGULAR MEETING OF THE BOARD OF EDUCATION

November 20, 2007

7:30 p.m. -MS/HS Library

***Vision - Duanesburg Central School District will become a model for smaller school districts in New York State. Instructional excellence will be the bedrock of the district characterized by a strong academic core, technology integration and a challenging and stimulating curriculum. Our educational program will include enrichment, interdisciplinary teaching and active roles for students. All students will be challenged and supported to achieve their highest abilities. The district will value its students and staff. The community will value and participate in our mission. Our facilities will promote our mission.***

***Goals - The goals of the Board of Education include: long range instructional, facilities, staff and financial planning; continue to provide a positive, safe and healthy school and community environment; review and approve Board policies that comply with SED requirements; recognize the work of outstanding students, faculty, staff, administrators and district volunteers; continued monitoring of the Board of Education's internal and external communications; encouragement of community and parental involvement to foster a spirit of openness and togetherness and completion of committee goals.***

**CALL TO ORDER** at 7:33 p.m. by President Hawes.

**SALUTE TO THE FLAG**

<b><u>ROLL CALL</u></b>	President Hawes	Present
	Vice Pres. Breitenstein	Present
	Bridget Holmes	Present
	John Iseman	Present
	Carlos Moreno	Present
	Paul Munson	Absent
	Cecilia Tkaczyk	Present

Also Present: Superintendent Crowley, Business Administrator Kane, ES Principal O'Brien, HS Principal LeForestier, MS Principal DeLuke

Visitors: J. Simpson {community member}; L. Washington, D. Harris {guests}; M. Raven {Empire News}; J. Westfall, B. Minute, A. Daddario, A. Aanensen {staff}

**AGENDA CHANGES ~ ADDITIONS OR DELETIONS**

**REPORT TO THE BOARD** – Annual Visual Inspection – Aanen Aanensen & Brenda Kane

**PRIVILEGE OF THE FLOOR**

Doreen Harris – SUNY Participation in Educational Research  
Air Quality at ES

**PRESENTATION/APPROVAL OF BOE MINUTES FOR ACTION:**

Recommendation that the Duanesburg Board of Education approve the minutes of the regular meeting of 11/6/07 as submitted.

Motion by Trustee Moreno, seconded by Trustee Holmes.

Yes: Hawes, Breitenstein, Holmes, Iseman, Moreno, Tkaczyk. Absent: Munson. **Motion Carried.**

**WRITTEN REPORTS FOR INFORMATIONAL PURPOSES:**

**NEW BUSINESS**

**BOE Standing Committee Report**

- Employee Relations Committee – *Ray, Jim, Carlos* – w/DESA on Nov. 19 – cancelled – some possible reschedule dates @ 6:30 pm/HS conf room – 12/3, 12/5/,12/10, 12/13 and 12/19
- Audit Committee – *Ray, Bridget, Cecilia*
- Buildings & Grounds Committee – *Jim, John, Paul*
- Education Committee – *Bridget, Carlos, Paul*
- Public Relations Committee – *John, Cecilia*

**Superintendent's Status Report/Update**

District Surveys

**Principals' Reports/Updates**

**Financial Status Report**

1. Accept Tax Collector's Report.

Recommendation that the Duanesburg Board of Education accept the 2007-2008 Tax Collector's Report as submitted and as recommended by the business administrator.

Motion by Trustee Holmes, seconded by Trustee Moreno.

Yes: Hawes, Breitenstein, Holmes, Iseman, Moreno, Tkaczyk. Absent: Munson. **Motion Carried.**

2. Accept Donation.

Recommendation that the Duanesburg Board of Education accept the donation of \$1,000 made by the Parent-Teacher-Student Organization to pay for a portion of the ceiling mounted LCD projectors at the Middle/High School.

Motion by V. Pres. Breitenstein, seconded by Trustee Holmes.

Yes: Hawes, Breitenstein, Holmes, Iseman, Moreno, Tkaczyk. Absent: Munson. **Motion Carried.**

3. Claims Auditor’s Comments on November 20, 2007 Warrant

4. Approve Warrants.

Recommendation that the Duanesburg Board of Education approve the following warrants:

General Fund	W#10	\$80,544.60
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Motion by Trustee Tkaczyk, seconded by Trustee Moreno.

Yes: Hawes, Breitenstein, Holmes, Iseman, Moreno, Tkaczyk. Absent: Munson. **Motion Carried.**

5. Approve Financial Reports.

Recommendation that the Duanesburg Board of Education approve the Treasurer’s Report, Appropriation Status Report, Revenue Budget Status Report and Extra-Curricular Activity Report as recommended by the business administrator.

Motion by Trustee Holmes, seconded by V. Pres. Breitenstein.

Yes: Hawes, Breitenstein, Holmes, Iseman, Moreno, Tkaczyk. Absent: Munson. **Motion Carried.**

**Personnel Items.**

1. Approve Appointments.

Recommendation that the Duanesburg Board of Education approve the following appointments as recommended by superintendent, business administrator and building principals:

Joy Fiacco	Paraprofessional (correct stipend)
Cecelia Coluccio	Substitute Paraprofessional
BOCES Substitute Teacher List	

Motion by Trustee Tkaczyk, seconded by Trustee Holmes.

Yes: Hawes, Breitenstein, Holmes, Iseman, Moreno, Tkaczyk. Absent: Munson. **Motion Carried.**

Other Items

1. Approve Audit Management Letter.

Recommendation that the Duanesburg Board of Education approve the Audit Management Letter as recommended by the business administrator.

Motion by V. Pres. Breitenstein, seconded by Trustee Holmes.

Yes: Hawes, Breitenstein, Holmes, Iseman, Moreno, Tkaczyk. Absent: Munson. **Motion Carried.**

2. Readopt Administrative Support Personnel Conditions of Employment.

Recommendation that the Duanesburg Board of Education readopt the Administrative Support Personnel Conditions of Employment as recommended by the business administrator.

Motion by Trustee Tkaczyk, seconded by Trustee Moreno.

Yes: Hawes, Breitenstein, Holmes, Iseman, Moreno, Tkaczyk. Absent: Munson. **Motion Carried.**

DISCUSSION ITEMS

Board of Education Goals & Objectives

Center for Autism and Related Disabilities Peer-Modeling Program - Participation in Educational Research Policy - 1<sup>st</sup> Reading

HS Loan Fund to Graduation Award Fund

INFORMATION ITEMS

Class of 2008 Yearbook - BOE members owe \$57.14 - Cecilia owes \$28.57

Regional Technology Awareness Day on Dec. 7 at the Desmond - Reservations have been made for Christine Crowley, Cecilia Tkaczyk, Bill LeForestier, Joe O'Neill, Cinda O'Brien, Donna Wilkes, Jeff Rivenburg, Mark Kepner, Jean Ceniviva & Lori Galea

Annual Legal Update - December 18 from 8:30 am to 2:00 pm/The Saratoga Hotel & Conference Center Reservations so far are John Iseman and Christine Crowley

Capital District School Boards Association dates to remember - please call Jeanne to reserve

Jan. 24 - Legislative Update

Feb. 12 - Legislative Breakfast

March 13 - Tech Valley High Progress Report

May 15 - Annual Meeting

INTO EXECUTIVE SESSION at 9:00 p.m. *to discuss personnel, negotiations and CSE and CPSE Minutes.*

Motion by V. Pres. Breitenstein, seconded by Trustee Moreno.

<b><u>ROLL CALL</u></b>	President Hawes	Present
	Vice Pres. Breitenstein	Present
	Bridget Holmes	Present
	John Iseman	Present
	Carlos Moreno	Present
	Paul Munson	Absent
	Cecilia Tkaczyk	Absent

**OUT OF EXECUTIVE SESSION** at 9:08 p.m.

Motion by V. Pres. Breitenstein.

Motions generated by Executive Session.

1. Approve CSE Minutes.

Recommendation that the Duanesburg Board of Education approve the Committee on Special Education minutes for the 11/5/07 and 11/6/07 meetings as submitted.

Motion by Trustee Moreno, seconded by Trustee Holmes.

Yes: Hawes, Breitenstein, Holmes, Iseman, Moreno. Absent: Munson, Tkaczyk. **Motion Carried.**

2. Approve CPSE Minutes.

Recommendation that the Duanesburg Board of Education approve the Committee on Pre-School Special Education minutes for the 11/5/07 meeting as submitted.

Motion by Trustee Moreno, seconded by Trustee Holmes.

Yes: Hawes, Breitenstein, Holmes, Iseman, Moreno. Absent: Munson, Tkaczyk. **Motion Carried.**

**ADJOURNMENT** at 9:09 p.m.

Motion by V. Pres. Breitenstein.

Respectfully Submitted,

Kathleen O'Brien  
Recording Secretary for the Board of Education

**DATES TO REMEMBER**

- Nov. 20 - Staff Breakfast hosted by BOE - 6:30 am @ Elementary School Cafeteria
- 20 - Board of Education Meeting - 7:30 pm/HS Library
- 21, 22 & 23 - Thanksgiving Recess - *Happy Thanksgiving!*
- 29 - K-12 Parent-Teacher Conference Evening from 6:00 to 8:30 pm @ ES/MS/HS
- 30 - K-12 Parent-Teacher Conference Day all day - no students
- Dec. 4 - Board of Education Meeting - 7:30 pm/HS Library
- 5 - MS Winter Concert - 7:00 pm
- 6 - ES Winter Concert - 7:00 pm
- 7 - Regional Technology Day - all day at Desmond Hotel in Albany
- 12 - HS Winter Concert - 7:00 pm
- 18 - Annual Legal Update 8:30 am to 2:00 pm/The Saratoga Hotel & Conference Center
- 18 - Board of Education Meeting - 7:30 pm/HS Library
- 24-January 1 - Holiday Recess
- Jan. 8 - Board of Education Meeting - 7:30 pm/HS Library
- 22 - Board of Education Meeting - 7:30 pm/HS Library