

Audit Committee Meeting – Ray, Bridget & CeCe – Oct. 2 at 6:30 pm/CO Conf. Room
with Independent Auditor, Raymond Preusser, and District Treasurer, Aimee Skiff

BOARD OF EDUCATION WILL MEET AT 7:15 p.m. at the HS Main Office
for their Yearbook Photo this evening prior to the Board Meeting

DUANESBURG CENTRAL SCHOOL DISTRICT #1
TOWN OF DUANESBURG

REGULAR MEETING OF THE BOARD OF EDUCATION

October 2, 2007

7:30 p.m. -MS/HS Library

Vision - Duaneburg Central School District will become a model for smaller school districts in New York State. Instructional excellence will be the bedrock of the district characterized by a strong academic core, technology integration and a challenging and stimulating curriculum. Our educational program will include enrichment, interdisciplinary teaching and active roles for students. All students will be challenged and supported to achieve their highest abilities. The district will value its students and staff. The community will value and participate in our mission. Our facilities will promote our mission.

Goals - The goals of the Board of Education include:

long range instructional, facilities, staff and financial planning; continue to provide a positive, safe and healthy school and community environment; review and approve Board policies that comply with SED requirements; recognize the work of outstanding students, faculty, staff, administrators and district volunteers; continued monitoring of the Board of Education's internal and external communications; encouragement of community and parental involvement to foster a spirit of openness and togetherness and completion of committee goals.

CALL TO ORDER at 7:30 p.m. by President Hawes.

SALUTE TO THE FLAG

<u>ROLL CALL</u>	President Hawes	Present
	Vice Pres. Breitenstein	Present
	Bridget Holmes	Present
	John Iseman	Present
	Carlos Moreno	Absent
	Paul Munson	Present
	Cecilia Tkaczyk	Present

Also Present: Interim Superintendent DeFilippo, Superintendent Crowley, Business Administrator Kane, ES Principal O'Brien, HS Principal LeForestier, MS Principal DeLuke

Visitors: C. Forslund, M. Rem, L. DeFilippo {staff}

AGENDA CHANGES ~ ADDITIONS OR DELETIONS

GUEST - Raymond Preusser, Independent Auditor - Audit Report

PRIVILEGE OF THE FLOOR

PRESENTATION/APPROVAL OF BOE MINUTES FOR ACTION:

Recommendation that the Duanesburg Board of Education approve the minutes of the regular meeting of 9/18/07 as submitted.

Motion by Trustee Iseman, seconded by Trustee Holmes.

Yes: Hawes, Breitenstein, Holmes, Iseman, Tkaczyk. Abstain: Munson. Absent: Moreno. **Motion Carried.**

WRITTEN REPORTS FOR INFORMATIONAL PURPOSES:

NEW BUSINESS

BOE Standing Committee Report

- Employee Relations Committee - *Ray, Jim, Carlos* - w/DESA on Oct. 15 @ 6:30 pm/HS conf room
- Audit Committee - *Ray, Bridget, Cecilia*
- Buildings & Grounds Committee - *Jim, John, Paul*
- Education Committee - *Bridget, Carlos, Paul* - Oct. 11 @ 3:00 pm/CO conference room
- Public Relations Committee - *John, Cecilia*

Superintendent's Status Report/Update

Principals' Reports/Updates

Katie O'Brien - Open Houses, Clubs starting, Field Trip Grade 1, Fitness Challenge
Oct. 19-21, Playground Mini Committee, PTSO to support fundraising

Financial Status Report

1. Claims Auditor's Comments on October 2, 2007 Warrant
2. Approve Warrants.

Recommendation that the Duanesburg Board of Education approve the following warrants:

General Fund	W#7	\$339,083.98
Capital Fund	W#4	\$499,112.62

Motion by Trustee Munson, seconded by Trustee Tkaczyk.

Yes: Hawes, Breitenstein, Holmes, Iseman, Munson, Tkaczyk. Absent: Moreno. **Motion Carried.**

3. Approve Financial Reports.

Recommendation that the Duanesburg Board of Education approve the Appropriation Status Report and Revenue Budget Status Report as recommended by the business administrator.

Motion by V. Pres. Breitenstein, seconded by Trustee Holmes.

Yes: Hawes, Breitenstein, Holmes, Iseman, Munson, Tkaczyk. Absent: Moreno. **Motion Carried.**

4. Approve Budget Transfers.

Recommendation that the Duanesburg Board of Education approve the Budget Transfers dated 9/26/07 as recommended by the business administrator.

Motion by Trustee Holmes, seconded by Trustee Tkaczyk.

Yes: Hawes, Breitenstein, Holmes, Iseman, Munson, Tkaczyk. Absent: Moreno. **Motion Carried.**

5. Approve Tax Warrant Adjustment.

Recommendation that the Duanesburg Board of Education approve a tax warrant adjustment in the amount of a refund of \$1,688.85 for the William & Judy Lawyer property as recommended by the business administrator.

Motion by Trustee Munson, seconded by Trustee Tkaczyk.

Yes: Hawes, Breitenstein, Holmes, Iseman, Munson, Tkaczyk. Absent: Moreno. **Motion Carried.**

Personnel Items.

1. Approve Leave of Absence Request.

Recommendation that the Duanesburg Board of Education approve the Leave of Absence as requested by Leonard Van Buren, Bus Driver, effective 1/2/08 through 3/31/08.

Motion by Trustee Tkaczyk, seconded by Trustee Holmes.

Yes: Hawes, Breitenstein, Holmes, Iseman, Munson, Tkaczyk. Absent: Moreno. **Motion Carried.**

2. Approve Appointments.

Recommendation that the Duanesburg Board of Education approve the following appointments as recommended by building principals:

Debbie Gillespie	HS Paraprofessional
Tom Helfrick	New Visions Bus Run AM only
Donna Rost	Rt. 13 Bus Run AM & PM
BOCES Substitute Teacher List	

Extra-Curricular Activities

Robert Lane	Boys' JV Baseball
Jean Kwiatkowski & Marcy McKinley	Grade 9 Class Co-Advisors
Gina Tracy	Grade 8 Class Advisor

Motion by Trustee Munson, seconded by V. Pres. Breitenstein.

Yes: Hawes, Breitenstein, Holmes, Iseman, Munson, Tkaczyk. Absent: Moreno. **Motion Carried.**

Other Items

1. Approve the Disposal of Obsolete Books.

Recommendation that the Duanesburg Board of Education give approve the disposal of obsolete books as recommended by the building principal.

Motion by Trustee Iseman, seconded by Trustee Tkaczyk.

Yes: Hawes, Breitenstein, Holmes, Iseman, Munson, Tkaczyk. Absent: Moreno. **Motion Carried.**

2. Approve Field Trip Requests.

Recommendation that the Duanesburg Board of Education approve the following field trip requests as recommended by the building principal:

Boston, MA on Oct. 19 - Chris Wyanski
Salem, MA on Oct. 25 - Sue Clark

Motion by Trustee Iseman, seconded by Trustee Munson.

Yes: Hawes, Breitenstein, Holmes, Iseman, Munson, Tkaczyk. Absent: Moreno. **Motion Carried.**

DISCUSSION ITEMS

Class of 2008 Yearbook - Board of Education page - \$28.57/BOE member - senior sponsor/Wesley Coppolo
BOE members owe \$57.14 since last year's checks were not ever deposited. Cecilia owes \$28.57.
See enclosed redesigned BOE Yearbook page - CeCe, John - Jeanne has this saved on her computer if you'd like to redesign it further.

Discussion Items (continued)

Schoharie School Boards Association Fall Dinner Meeting - Nov. 1 at the American Hotel in Sharon Springs - topics to be decided - Sharon Springs CSD will perform selections from "Damn Yankees" - please let Jeanne know if you plan to attend

Policy - update Food for School Events Policy - this policy revision will be handed out on Tuesday Staff Breakfast hosted by the Board of Education - Nov. 20 @ 6:30 am/ES Cafeteria

Regional Technology Awareness Day on Dec. 7 at the Desmond - please let Jeanne know if you plan to attend

INFORMATION ITEMS

New Superintendent Welcome - Oct. 14 from 3:00 to 5:00 pm/HS Multi -Purpose Room
Tenure List for the 2007-08 School Year

INTO EXECUTIVE SESSION at 8:15 p.m. *to discuss CSE and CPSE Minutes.*

Motion by V. Pres. Breitenstein, seconded by Trustee Holmes.

ROLL CALL

President Hawes	Present
Vice Pres. Breitenstein	Present
Bridget Holmes	Present
John Iseman	Present
Carlos Moreno	Absent
Paul Munson	Present
Cecilia Tkaczyk	Present

OUT OF EXECUTIVE SESSION at 9:22 p.m.

Motion by V. Pres. Breitenstein.

Motions generated by Executive Session.

1. Approve CSE Minutes.

Recommendation that the Duanesburg Board of Education approve the Committee on Special Education minutes for the 9/6/07, 9/13/07 and 9/24/07 meetings as submitted.

Motion by Trustee Tkaczyk, seconded by Trustee Iseman.

Yes: Hawes, Breitenstein, Holmes, Iseman, Munson, Tkaczyk. Absent: Moreno. **Motion Carried.**

2. Approve CPSE Minutes.

Recommendation that the Duanesburg Board of Education approve the Committee on Pre-School Special Education minutes for the 9/17/07 meeting as submitted.

Motion by Trustee Tkaczyk, seconded by Trustee Iseman.

Yes: Hawes, Breitenstein, Holmes, Iseman, Munson, Tkaczyk. Absent: Moreno. **Motion Carried.**

ADJOURNMENT at 9:23 p.m.
Motion by V. Pres. Breitenstein.

Respectfully Submitted,

Kathleen O'Brien
Recording Secretary for the Board of Education

DATES TO REMEMBER

- Oct. 2 - Audit Committee Meeting with Independent Auditor - 6:30 pm/Central Office
- 2 - Board of Education Yearbook Photo @ 7:15 pm/HS Main Office
- 2 - Board of Education Meeting - 7:30 pm/HS Library
- 8 - Columbus Day - no school
- 11 - Education Committee Meeting - 3:00 pm/Central Office
- 12 - ES/MS/HS Interim Reports
- 14 - Welcome Reception for New Superintendent, Christine Crowley, for 3:00 to 5:00 pm/HS Multi
- 15 - ERC meet with DESA @ 6:30 pm/HS conference room
- 16 - Board of Education Meeting - 7:30 pm/HS Library
- 19 - Fitness Challenge Hike from DACC to ES
- 20 - ES Fitness Challenge Field Day from 12:00 noon to 4:00 pm @ HS
- 21 - ES/DACC 1 Mile Walk/Run
- 29-11/2 - ES Book Fair
- Nov. 2 - ES Visitation Day
- 6 - MS/HS Visitation Day
- 6 - Election Day
- 6 - Board of Education Meeting - 7:30 pm/HS Library
- 9 - Annual Go Home Emergency Drill - all students will be released 15 minutes early
- 12 - Veterans Day - no school
- 17 - Grades K-8 Science Fair from 9:00 am to 12:00 noon/ES Cafeteria
- 17 - Semi-Formal Dance from 7:00 to 11:00 pm/HS
- 20 - Staff Breakfast hosted by BOE - 6:30 am @ Elementary School Cafeteria
- 20 - Board of Education Meeting - 7:30 pm/HS Library
- 21, 22 & 23 - Thanksgiving Recess - *Happy Thanksgiving!*
- 29 - K-12 Parent-Teacher Conference Evening from 6:00 to 8:30 pm @ ES/MS/HS
- 30 - K-12 Parent-Teacher Conference Day all day - no students
- Dec. 4 - Board of Education Meeting - 7:30 pm/HS Library
- 5 - MS Winter Concert - 7:00 pm
- 6 - ES Winter Concert - 7:00 pm
- 18 - Board of Education Meeting - 7:30 pm/HS Library