

DUANESBURG CENTRAL SCHOOL DISTRICT #1  
TOWN OF DUANESBURG

REGULAR MEETING OF THE BOARD OF EDUCATION

January 8, 2008

7:30 p.m. -MS/HS Library

***Vision** - Duanesburg Central School District will become a model for smaller school districts in New York State. Instructional excellence will be the bedrock of the district characterized by a strong academic core, technology integration and a challenging and stimulating curriculum. Our educational program will include enrichment, interdisciplinary teaching and active roles for students. All students will be challenged and supported to achieve their highest abilities. The district will value its students and staff. The community will value and participate in our mission. Our facilities will promote our mission.*

***Goals** - The goals of the Board of Education include: long range instructional, facilities, staff and financial planning; continue to provide a positive, safe and healthy school and community environment; review and approve Board policies that comply with SED requirements; recognize the work of outstanding students, faculty, staff, administrators and district volunteers; continued monitoring of the Board of Education's internal and external communications; encouragement of community and parental involvement to foster a spirit of openness and togetherness and completion of committee goals.*

**CALL TO ORDER** at 7:34 p.m. by President Hawes.

**SALUTE TO THE FLAG**

<b><u>ROLL CALL</u></b>	President Hawes	Present
	Vice Pres. Breitenstein	Absent
	Bridget Holmes	Present
	John Iseman	Absent
	Carlos Moreno	Present
	Paul Munson	Present
	Cecilia Tkaczyk	Present

Also Present: Superintendent Crowley, Business Administrator Kane, ES Principal O'Brien, HS Principal LeForestier, MS Principal DeLuke

Visitors: D. Pettit , J. Coppolo {parents}; A. Pettit {student}; C. Forslund, J. Westfall, M. Rem {staff}

**AGENDA CHANGES ~ ADDITIONS OR DELETIONS**

**PRIVILEGE OF THE FLOOR**

**PRESENTATION/APPROVAL OF BOE MINUTES FOR ACTION:**

Recommendation that the Duanesburg Board of Education approve the minutes of the regular meeting of 12/18/07 as submitted.

Motion by Trustee Munson, seconded by Trustee Carlos.

Yes: Hawes, Holmes, Moreno, Munson, Tkaczyk. Absent: Breitenstein, Iseman. **Motion Carried.**

**WRITTEN REPORTS FOR INFORMATIONAL PURPOSES:**

**NEW BUSINESS**

**BOE Standing Committee Report**

- Employee Relations Committee - *Ray, Jim, Carlos*
- Audit Committee - *Ray, Bridget, Cecilia* - Inter-Municipal Agreement For Internal Audit Services Meeting - Jan. 10 - cancelled
- Buildings & Grounds Committee - *Jim, John, Paul*
- Education Committee - *Bridget, Carlos, Paul*
- Public Relations Committee - *John, Cecilia*

**Superintendent's Status Report/Update**

**Principals' Reports/Updates**

Fit Kids Stations, ELA Assessments, ES Residencies, SOAR Ambassadors, Grade 5 Musical, Math Literacy, Paraprofessional Training

**Financial Status Report**

1. Accept Donation.

Recommendation that the Duanesburg Board of Education accept the donation of \$1,250 from Walmart for the ES playground as recommended by the business administrator.

Motion by Trustee Holmes, seconded by Trustee Moreno.

Yes: Hawes, Holmes, Moreno, Munson, Tkaczyk. Absent: Breitenstein, Iseman. **Motion Carried.**

2. Claims Auditor's Comments on January 8, 2008 Warrant
3. Approve Warrants.

Recommendation that the Duanesburg Board of Education approve the following warrants:

General Fund	W#13	\$373,205.14
Capital Fund	W#9	\$41,340.01

Motion by Trustee Munson, seconded by Trustee Tkaczyk.

Yes: Hawes, Holmes, Moreno, Munson, Tkaczyk. Absent: Breitenstein, Iseman. **Motion Carried.**

4. Approve Financial Reports.

Recommendation that the Duanesburg Board of Education approve the Appropriation Status Report and Revenue Budget Status Report as recommended by the business administrator.

Motion by Trustee Tkaczyk, seconded by Trustee Munson.

Yes: Hawes, Holmes, Moreno, Munson, Tkaczyk. Absent: Breitenstein, Iseman. **Motion Carried.**

5. Approve Budget Transfers.

Recommendation that the Duanesburg Board of Education approve the Budget Transfers dated 12/6/07 as recommended by the business administrator.

Motion by Trustee Munson, seconded by Trustee Holmes.

Yes: Hawes, Holmes, Moreno, Munson, Tkaczyk. Absent: Breitenstein, Iseman. **Motion Carried.**

**Personnel Items.**

1. Accept Resignations.

Recommendation that the Duanesburg Board of Education accept the following resignations:

Lisa Isabella, Clerical Aide/ Attendance, effective January 4, 2008

Gina Tracy, Paraprofessional, effective January 18, 2008

Motion by Trustee Tkaczyk, seconded by Trustee Moreno.

Yes: Hawes, Holmes, Moreno, Munson, Tkaczyk. Absent: Breitenstein, Iseman. **Motion Carried.**

2. Approve Appointments.

Recommendation that the Duanesburg Board of Education approve the following appointments as recommended by superintendent, business administrator and building principals:

David Lee                      Substitute Bus Driver

Patricia McGarry          Volunteer Ski Club Advisor 2007-08 School Year

BOCES Substitute Teacher List

Motion by Trustee Moreno, seconded by Trustee Munson.

Yes: Hawes, Holmes, Moreno, Munson, Tkaczyk. Absent: Breitenstein, Iseman. **Motion Carried.**

Other Items

1. Approve Policy.

Recommendation that the Duanesburg Board of Education approve the Use of District Cell Phone Policy as recommended by the superintendent.

Motion by Trustee Munson, seconded by Trustee Tkaczyk.

Yes: Hawes, Holmes, Moreno, Munson, Tkaczyk. Absent: Breitenstein, Iseman. **Motion Carried.**

2. Approve Participation in Educational Research – Autism Study.

Recommendation that the Duanesburg Board of Education approve the participation of Duanesburg Central School District in the Autism Study as recommended by the superintendent.

Motion by Trustee Munson, seconded by Trustee Holmes.

Yes: Hawes, Holmes, Moreno, Munson, Tkaczyk. Absent: Breitenstein, Iseman. **Motion Carried.**

DISCUSSION ITEMS

Board of Education Goals & Objectives

2008-09 Budget Planning Calendar – to be approved by the BOE on Jan. 22th

January 24 – CAPSBA 2008 State Legislative Session @ 6:00 pm/Century House in Latham

Please let Jeanne know if you'd like to attend.

INFORMATION ITEMS

Commissioner's Roundtable Rescheduled – Dec. 17 cancelled – no new date yet

The Internal and External Audit Process – Feb. 8 @ NYSSBA Headquarters in Latham from 1:00 to 4:15 pm – Please let Jeanne know if you'd like to attend.

Upcoming Board Meeting dates – Jan. 8 & 22, Feb. 5 & 26, March 4 & 18, April 1 & 22

Capital District School Boards Association dates to remember – please call Jeanne to reserve

Feb. 12 – Legislative Breakfast

March 13 – Tech Valley High Progress Report

May 15 – Annual Meeting

Duanesburg Day – Saturday, March 29, from 10:00 am to 3:00 pm – snowdate is

Sunday, March 30, from 12:00 noon to 5:00 pm

Participation in Educational Research Policy – add to your Policy Manual

**INTO EXECUTIVE SESSION** at 8:22 p.m. *to discuss negotiations.*

Motion by Trustee Moreno, seconded by Trustee Munson.

**ROLL CALL**

President Hawes	Present
Vice Pres. Breitenstein	Absent
Bridget Holmes	Present
John Iseman	Present (arrived 8:30 p.m.)
Carlos Moreno	Present
Paul Munson	Present
Cecilia Tkaczyk	Present

**OUT OF EXECUTIVE SESSION** at 8:57 p.m.

Motion by Trustee Munson.

Motions generated by Executive Session.

**ADJOURNMENT** at 8:58 p.m.

Motion by Trustee Moreno.

Respectfully Submitted,

Kathleen O'Brien  
Recording Secretary for the Board of Education

**DATES TO REMEMBER**

- Jan. 9 - Parent-Teacher-Student Organization Meeting - 7:00 pm/ES Library
- 10 - Inter-Municipal Agreement For Internal Audit Services Meeting - 6:30 pm in the Board of Ed.  
Room at South Colonie - 102 Loralee Drive, Albany
- 21 - Martin Luther King, Jr. Day - no school
- 22-25 - Regents Examinations
- 22 - Board of Education Meeting - 7:30 pm/HS Library
- 23 - Early Dismissal - Staff Development in the afternoon - AM Kindergartners attend today  
instead of PM Kindergartners due to 2 hour delays
- Feb. 1 - ES/MS/HS Report Cards
- 5 - Board of Education Meeting - 7:30 pm/HS Library
- 18-22 - Winter Recess
- 26 - Board of Education Meeting & Budget Work Session - 7:30 pm/HS Library